



FORT LEAVENWORTH FRONTIER HERITAGE COMMUNITIES II, LLC

MOVE-IN CHECKLIST

In order to apply for On-Post Housing, please provide the following:

____ Copy of completed application, to include contact information during your relocation.

____ Copy of orders and all amendments (If dual military, both are required)

In order to sign for housing, please provide the following upon your arrival:

YOU CANNOT SIGN A LEASE WITHOUT THE FOLLOWING DOCUMENTS

____ Sponsor's military ID card, for verification purposes only

____ Spouse's military ID (copy of front and back)

____ Proof of Dependents – TRICARE eligibility letter will not be accepted

Please provide one of the following:

- DEERS enrollment form (DD 1172) **preferable**
- DEERs printed from AKO account for each dependent
- Military dependent ID card

____ Marriage Certificate (Applicable if married less than 1 year)

____ LES: End of month, prior to lease signing (If dual military, both are required)

____ Certificate of Inoculations for all pets (Rabies and micro-chipping required on installation)

____ Lead Based Paint Addendum and Video Acknowledgment

***The day of move-in you will need to pay your prorated rent.
We accept Check, Money Order, Visa, MasterCard or Discover.
(Cash and American Express will not be accepted)***